

EXPERIENTIAL LEARNING LEADERSHIP INTENSIVE

Lake Tahoe, California
March 27-30, 2020



PROGRAM OVERVIEW

Friday, March 27: Leadership, Conflict Management, Decision-Making

10:00 a.m. – noon	Registration and Check-In (front lobby)
Noon – 1:00 p.m.	Buffet Lunch
1:15 p.m.	Welcome, Ice Breakers and Intensive Overview (Laurie Gardner, Shine Your Light, and Ethan Knight, Gap Year Association) – Big Pine Room
	<i>Follow Me: Leadership Styles & Strengths</i> (Laurie)
3:00 – 3:15 p.m.	Snack Break
3:15 p.m.	<i>Say What? Communication and Conflict Management</i> (Laurie)
	<i>"No Duh!" Making Quick, Clear Decisions Based on Your Inner Knowing</i> (Laurie)
	<i>Integration (Team Group Work/Planning): Leadership, Communication, Conflict Management, Decision-Making</i>
5:45 – 6:45 p.m.	Free Time and Finish Check-In
6:45 – 7:45 p.m.	Buffet Dinner
8:00 – 9:00 p.m.	Team Meetings

Saturday, March 28: Student Learning, Personnel, Risk Management & Legal

7:00 – 8:00 a.m.	Buffet Breakfast
8:15 a.m.	<i>Life-Changing Learning: Must-Have Elements of a Transformational Experiential Education Program</i> (Laurie) <ul style="list-style-type: none"> • Fine-tuning your mission • Key elements of an experiential education program • Student learning outcomes
	<i>Integration: Mission and Student Learning</i>
10:45 – 11:00 a.m.	Coffee Break
11:00 a.m. – 12:00 p.m.	<i>Sticky Personnel Issues: Hiring, Firing, Training, and Management</i> (Laurie)
12:00 – 1:15 p.m.	Buffet Lunch and Team Meetings (Granhall and Alumni Dining Room)

1:30 p.m.	<i>Sticky Personnel Issues - continued</i>
	<i>Integration: Personnel</i>
3:00 – 3:15 p.m.	Snack Break
3:15 p.m.	<i>I Won't See You in Court: Risk Management, Legal & Policy Issues</i> (Ethan)
	<i>Must-Have Insurance Policies</i> (Ethan)
	<i>Integration: Risk Management & Legal</i>
5:45 – 6:45 p.m.	Free Time
6:45 – 7:45 p.m.	Buffet Dinner
7:45 p.m. - ???	Optional: "Out on the Town," Night Off

Sunday, March 29: Marketing, Finance & Operations

7:00 – 8:00 a.m.	Buffet Breakfast
8:15 a.m.	<i>Show Me the Money</i> (Ethan) <ul style="list-style-type: none"> • Marketing: Finding new clients and strengthening ongoing relationships • Fundraising and grantwriting
9:45 – 10:00 a.m.	Coffee Break
10:00 a.m.	<i>Minding the Store: Financial Sustainability</i> (Ethan)
	<i>Integration: Income generation and fiscal sustainability</i>
12:30 – 1:30 p.m.	Buffet Lunch
1:45 – 2:45 p.m.	<i>Opening the Doors: Access and Inclusion</i> (Ethan)
2:45 – 3:15 p.m.	Snack Break and Announcements
3:15 p.m.	<i>All Systems Go: Effective program operations and management</i> (Ethan) <ul style="list-style-type: none"> • Client & staff communications & management, supporting technology
	<i>Integration: Inclusion and Operations</i>
5:30 – 6:45 p.m.	Free time
6:45 – 7:45 p.m.	Buffet Dinner
7:45 – 9:15 p.m.	Team Meetings
9:30 – 10:30 p.m.	Optional: Cocktail Hour/Networking (Granhall, near dining room)

Monday, March 30: Strategic Planning, Work-Life Balance, Graduation

7:00 – 8:30 a.m.	Buffet Breakfast and Check Out
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8:30 – 10:00 a.m.	Continued Check Out <i>College credit and financial aid update for Gap Year & others (Ethan)</i>
10:00 – 10:15 a.m.	Coffee Break
10:15 a.m.	<i>How You Doin'? Strategic Planning & Next Steps</i> (Ethan & Laurie)
	<i>Walking the Line: Work-Life Balance</i> (Laurie)
12:15 – 1:15 p.m.	Buffet Lunch (Alumni Dining Room)
1:15 p.m.	Feedback Forms and T-shirts (Alumni Dining Room)
	Group Photo (Mountain Deck)
	Graduation (Big Pine)
4:15 – 4:30 p.m.	Fond Farewell and Clean Up